

GROUND SQUIRREL HOLLOW COMMUNITY SERVICES DISTRICT

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MINUTES of the REGULAR MEETING of the BOARD OF DIRECTORS held on September 11, 2024

1. Call to Order, Flag Salute and Roll Call:

President McCamy called the regular meeting to order at 7:00 p.m. and led the Pledge of Allegiance, followed by a moment of silence in remembrance of the victims of the 9/11 attack. Roll Call: President McCamy, Vice-President Martinson, Director Duckworth, and Director Wilcox were in attendance. Manager Gilmore was also present, along with District Bookkeeper Cathy Turner, and Scott Durian.

2. Public Comment: Scott Durian suggested that the Board eliminate public comments from the Minutes of the Board meetings.

3. Old Business:

- A. Stag Hill Crib Wall: GM reported difficulty finding a contractor with the right equipment and expertise to make a repair that the District can afford. GM has an appointment to look at it with Josh Fernandez of Twisselman and Fernandez Fencing.
- B. Boat on Black Tail: Boat has been moved off the road, onto the property providing power to it.
- C. Quickbooks: Director Fulmer is taking the lead filling in the information missing since Sarah left. Director Wilcox volunteered to use his knowledge of Quickbooks to support, as needed. Bookkeeper Turner will get together with Director Fulmer to collect and organize the information needed for the auditor.
- D. Entry Signs: Bookkeeper Turner suggested the Boy Scouts might be willing to rebuild the District's entry signs (Eagle Project). Director Duckworth suggested that the bulletin board should go under the shelter at the main GSH entrance.

4. Consent Items:

4A Minutes from August 14 and January 10: The minutes from January were presented here for adoption as they had to be recreated from notes, since the official version was lost with Sarah's laptop. No corrections noted for August or January.

4B Treasurer's Report: GM presented reports for the month and the quarter. District Funds on hand include \$187,702 in the checking account (\$54,970 in the Chip Seal Acct.) and \$16,920 in the Reserve Account. The ending balance for all funds was \$257,000 resulting in a decrease of just over \$213,000 from the prior month. Funds remaining for road work is estimated to be \$159,982.

4C Invoices to be approved for payment:

Dan Gilmore	\$ 1,592.33	General Manager for August, Inv #100
Pam Fulmer	\$ 100.00	Board Stipend for August
Catherine Turner	\$ 214.60	Bookkeeping and stamps for August, Inv #114
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Total	\$ 1,906.93	

A motion was made by Director Duckworth and seconded by Vice-President Martinson to accept and approve the consent items. These include agenda item 4A - the Minutes from both January and August, 4B - the Treasurer’s Report for August, and 4C - Invoices to be Paid from August. Motion passed by unanimous voice vote (4-0).

5. General Manager Report:

GM reports that he received an email from Jurisdiction and Agency Compliance and Enforcement, which is affiliated with CalRecycle and the IWMA. Apparently, there is a requirement of SB1383 for agencies to develop a plan that deals with food waste including a means of generating funding. GM sent a response reminding them that the District is exempt from SB1383.

GM also received communication from the County regarding the need for a 5-year update to the Regional Local Hazard Mitigation Plan. Four or so years ago, the District participated in the regional effort in order to save money. The LHMP is required in order for agencies to be eligible for disaster relief funding. The County received a substantial grant for 75% of the cost of updating the plan. It is expected that the District’s cost share would be just \$500.

GM presented a summary explaining difficulties with Heritage Oaks Bank. Somehow during one of the past bank mergers, some of our information was lost. They even had us listed as a corporate account, rather than a municipality or public agency. The information they needed was on our website, but the resolutions in the District Code were samples. The Bank wanted them to be the official signed versions. GM was able to find the corresponding signed resolutions and provide them to the bank. At this point, the bank has the information they need create a new signature card for the Board.

6. Correspondence Received:

GM announced receipt of the President’s Special Acknowledgement Award from SDRMA for not having any “paid” claims during the prior 5-year period. Also received was the latest issue of Special District magazine from the CSDA.

7. DISCUSSION ITEMS

7A. Permit Status Report: A new permit on Maverick resulted in a discussion of possible development beyond the infamous chain across Maverick. Any improvements or road extensions would need to include provisions that will continue to prevent access to lots outside of the District.

New Permits:

5731 Lone Pine, GM was contacted by owner Cleve Robinson, about plans to build a pool. GM will review plans to see if a fee waiver agreement would apply.

5991-3 Silverado, APN 015-142-036, RBLD2022-00332, new construction occurring. County shows permit for 2nd residence, with garage and “workshop”. County notified that they need District permit. County placed hold on permit until it is cleared.

5707 Reindeer Place, APN 015-242-022, RBLD2024-00464, Kevin Kahn, owner. He is building a new residence and accessory dwelling. We received his permit fee of \$1,500.

5255 Maverick, APN 015-293-039, RBLD2024-00178, Dennis Schmidt, owner’s rep. New modular home, GM has site plan. Need to send invoice and resolve a couple issues.

Active Permits with ongoing work:

5895 Forked Horn, 015-143-019, Deb Stilson, accessory building (barn/shed), issued Fee Waiver Agreement, County PMTR2021-00184, deposit paid. Project still at 50%, Status indicated as “on hold”.

5950 Black Tail, 015-143-036, Peter Lopez, PMTR2019-02432, \$1,500 permit deposit paid. Project still shown as 65%.

5880 Forked Horn, Peter Lopez, 015-143-022, County PMTR2019-02436, \$1,500 permit deposit paid. Initial activity will be to rough grade a driveway so the well driller has access. Project at 51%.

1850 Mulberry, 015-331-012, County PMTR2020-01065. Vollucci, owner. Paid \$1500 fee. Project is at 70%.

5905 Forked Horn, APN 015-143-028, RBLD2022-00014, 00013; Staff is in contact with owner’s rep and County, we have site plan, \$1,500 permit fee paid. Permit issue release sent to County. Project includes new residence and new secondary residential unit. Main house is at 21%, accessory dwelling is at 11%.

5825 Black Tail, APN 015-143-010, RBLD2022-00276, Same project rep as 5894 Black Tail, we have site plan and have made comments, \$1,500 permit fee/deposit was received in May. Release was sent 8/5/23 for permit issuance. This lot is at the easterly end of Black Tail. Other lots are developable and need access, but the District’s right-of-way may not be suitable due to topography. Project will include paved extension within the District right-of-way. Project is at 24% completion.

5640 Forked Horn, APN 015-242-016, Van Luit residence, applicant has submitted site plan for new residence and sent \$1,500 permit deposit. Project has “Pre-App” status at County.

Enforcement of District Encroachment Regulation:

-5020 White Tail, County PMTR2020-00553 has been finalized for what looks like rough driveway, well and utilities. District was not notified of County Permit.

-5745 Silverado, county code enforcement action for early grading. Erosion control installed. owner expected to get county permit for further work. In recent road survey, noted extensive damage to the surface of Silverado. Appears to be deep trailer or equipment scrapes. CODE2019-00506 has been finalized. No new permits on County website.

-5858 Black Tail, 015-144-015, President McCamy noted substantial grading activity, County has not issued a permit. GM Filed a complaint in February. County website now indicates code enforcement action in progress; CODE2022-00055.

East end of Black Tail, the trail at the end of the road has been providing access to an undeveloped lot that is otherwise landlocked. This access is outside any District Right of Way. Someone, presumably the owner, appears to be illegally living in an RV or other structure. Related to the project at 5825 Black Tail, the access issues to the landlocked parcel(s) will need to be resolved, likely through use of a common driveway agreement. This will also likely result in an enforcement action regarding the person living on undeveloped property.

7B. Monthly Road Evaluations: Construction on Road Repair Project is mostly completed. There is still some skin patching to do. Areas with green paint will get skin patch, and the GM and/or President McCamy will get with the contractor to agree on any additional repairs.

President McCamy reminded the Board that January is the month for the annual road survey to determine areas needing repair for the next summer. He is looking for input from the Board on areas needing repair or improvement. A resident mentioned that there is a spot on Prancing Deer, or maybe GSH Road just past the "S" curve on GSH.

President McCamy announced that he replaced the stolen stop sign at Pepper Tree and Lone Pine, and the load limit sign at the top of Pepper Tree. He also replaced the missing speed limit sign at Lone Pine and GSH, and purchased a pole, "dead-end" sign, and "no turnaround" sign for GSH at Forked Horn.

GM asked if the Road Repair Punch List was still of value to the Board, since it mostly contains old information. It was decided that the Closed Items could be dropped.

8. Director/Manager Comments:

Vice-President Martinson suggested forwarding Polo's contact information to the new owners of the District's surplus lot on Forked Horn so that it can get mowed. President McCamy requested an article for the website Bulletin Board regarding weeds encroaching on the road edges and overhanging trees.

9. Adjournment

Vice President Martinson made a motion to adjourn the regular meeting. The motion was seconded by Director Wilcox and passed by unanimous voice vote (4-0). The meeting was adjourned at 7:54pm.

The next regular meeting of the Board of Directors of the Ground Squirrel Hollow Community Services District will be held on Wednesday, October 9th at 7:00 p.m. at Fire Station 50 in Creston.

Respectfully submitted by:

A handwritten signature in black ink, appearing to read "Dan Gilmore".

Dan Gilmore, General Manager
Recording Secretary

DRAFT